

**RECTOR DECREE NO. 57, MARCH 2009:
ADMISSION REQUIREMENTS FOR
EIGHT DOCTORATES OF RESEARCH IN LAW AND ECONOMICS**

- Having considered the Self-Government Regulation of the LUISS Guido Carli University
- Art. 4 of Law No. 210 of 3rd July 1998, which states that Universities have their own regulations that discipline Doctorate courses, course eligibility and awarding of degrees, educational aims and related programmes of studies, duration of the courses, fees for attendance and frequency of attendance, eligibility and amount of grants, as well as agreements with public and private parties
- the Ministerial Decree of 30th April 1999 which issued the Regulations relating to Doctorates in Research
- the General Regulation of the LUISS Guido Carli University, applying Art. 4 of Law No. 210 of 3rd July 1998 and by then Ministerial Decree of 30th April 1999
- the decisions made by the Department of Economics and Management of the LUISS Guido Carli University of 18th February 2009, by the Academic Senate of the LUISS Guido Carli University of 26th February 2009 and the Executive Committee of the LUISS Guido Carli University of 2nd March 2009 which approved the activation of the XXVth cycle of Doctorate of Research courses in Law and Economics and appointed the Department of Economics and Management of the LUISS Guido Carli University as the administrative office

THE RECTOR ISSUES THE FOLLOWING DECREE

ART.1 – ACTIVATION

The XXV Cycle of Doctorate of Research in Law and Economics is hereby activated at the LUISS Guido Carli University and will have a duration of three years. It is held in syndication with the Department of Law and the Department of Historical and Socio-Political Sciences of LUISS Guido Carli University.



ART. 2 – ADMISSION REQUIREMENTS

Applicants for the Doctorate of Research of the preceding article should have a Master's Degree ("Laurea Magistrale"), Italian Degree according to the Old Order of studies or an equivalent academic degree, granted from a foreign institution and recognized by academic authorities at the time, but which might not be *officially* recognized as being "equivalent". In order to obtain recognition of equivalence for purposes of this application the candidate should request it in his/her application for the Doctorate of Research and include the documents needed for the Admission Commission in order to ascertain the equivalence of the degree (the documents must be translated and legalized and handed in with the degree's "Statement of Equal Value" issued by the Italian Diplomatic or Consular Missions abroad charged with these duties according to current laws).

Undergraduates may apply if they will be granted the abovementioned Degree by and no later than 31th July 2009. In this case the admission will be "conditionally" accepted and the candidate will be required to present the related Degree certificate or certification indicating the date foreseen for discussing the thesis (or submit a written self-declaration, according to DPR No. 445 of 28th December 2000) by the date of the beginning of admission procedures or risk exclusion.

ART. 3 – APPLICATION PROCEDURES

Applications for the Doctorate of Research must correspond to the facsimile attached to the present notice and be addressed to the Rector of the LUISS Guido Carli University and handed in or sent to:

Ricerca e Didattica
Dottorati di Ricerca
LUISS Guido Carli
Viale Romania 32
00197, Rome

by 10th July 2009.

Applications are considered timely if they are sent by Recommended Post with a return receipt and if the date on the postal stamp of the Post Office that received the application is within the deadline. The applicant is responsible for supplying the following information/making the following declarations, or will risk exclusion:

1. Surname and name, date and place of birth, residential address and tax code
2. Nationality



3. The Master's degree (Laurea Magistrale) or four year degree obtained (with thesis title, supervisor's name, date of conferment) or the equivalent degree from a foreign university, together with certificate listing the exams undertaken
4. Future date of degree conferral in the case of undergraduates and the certificate of the exams undertaken to date
5. Certification of foreign language knowledge
6. Declaration of being able to attend the Doctorate course full-time, according to the requirements that will be decided by the Admissions Commission
7. Declaration of not having/having been found guilty of any legal charges, otherwise state what charges were laid
8. Declaration of being/not being a Public Service employee
9. Declaration of having/not having already benefited from a study grant for another Doctorate course (even if only for one year)
10. Declaration of having read the notice for application
11. Address for notification of acceptance (specifying the post code, telephone number and email address) with express intention of immediately notifying any change in these details

The application should also include the following:

1. Research project (1,500 words max.) relating to the Doctorate subject
2. Two letters of reference
3. Scientific publications (if any)
4. Any other academic degrees/ certificates
5. Curriculum vitae

ART. 4 – ADMISSION PROCEDURE

The Commission will evaluate the research projects, publications and qualifications submitted by candidates and then establish who can participate to the admission procedure

The admission procedure for the course consists in a brief written exam and subsequently, in the same day, in a personal interview. The candidate must also demonstrate possessing a good level of English, and knowledge of any other foreign languages. The exam aims to establish the candidate's preparation and aptitude for scientific research.

Notification of the exam will be made by certified email.

Candidates will have to show a valid identity document to be admitted to the admission procedure.



ART. 5 – THE ADMISSIONS COMMISSION AND ITS DUTIES

The Admissions Commission is selected by Rector Decree of the LUISS Guido Carli University to test the candidates, after consulting with the Academic Board. The Admissions Commission is made up of three members chosen from University Professors and Researchers who are part of the same Scientific Area as the Doctorate course. In addition to these three members, the Admissions Commission can also be made up of a maximum of two other members, including foreigners, who can be part of public or private research companies or institutions.

The Admissions Commission will evaluate each candidate on the following:

Evaluation of qualifications	40 points
CV	10 points
Written exam and personal interview	40 points
Knowledge of foreign languages	10 points

After the admissions procedures have been completed, the Admissions Commission will draw up an overall ranking list based on the sum of the scores on each of the areas above for each candidate.

In case of equal scores, a financial needs appraisal will be taken into account, according to DPCM of 30th April 1997 and subsequent modifications.

ART. 6 – ADMISSION TO THE COURSES

Candidates will be admitted to the courses on the basis of the ranking list order until the places are filled.

If a place is not accepted, there is no reply or late reply by a candidate who has been offered a place, then the next candidate on the ranking list will be offered that place.

ART. 7 – ACCEPTANCE OF OFFERED PLACE

The candidates who are offered a place must present/send-in their letter of acceptance to:

Ricerca e Didattica
Dottorati di Ricerca,
LUISS Guido Carli University,
Viale Romania,32,
00197, Roma

within 7 days from the date the ranking list has been published on the University website (<http://www.luiss.it>) (using the form sent to the accepted candidates by email, together with the letter of offer) or a written letter, stating that they do not wish to accept the place offered.



The acceptance of the offered place in the Doctorate course must be supported by the following documents:

- a) Valid identity document – a simple photocopy which has then been duly signed
- b) Nationality – by self-declaration
- c) High school diploma – original document
- d) Degree certificate with the marks/scores obtained (if the original copy has not already been presented)
- e) Declaration that the candidate is not enrolled in any other specialization school or post-graduate course (on normal, unstamped paper). If the contrary is true then a written statement declaring that the candidate wishes to suspend that course is required
- f) Declaration of not having benefited from any other Doctorate grant
- g) Declaration of being/not being in the Public Service. If the candidate is in the Public Service then the declaration must include having requested leave of absence without pay from the beginning to the end of the course or having foregone that grant

It is possible to present self-declarations for points c) and d) – according to DPR.No.445 of 28th December 2000 – on the provision that the applicant is committed to presenting the original documentation as soon as possible.

ART. 8 – NUMBER OF PLACES AND GRANTS

A total of 8 places are available which will be financed on the basis of the ranking list order of the candidates, according to ex Art. 5, Comma 3 of the present notice, as follows:

- 4 grants will be financed by funds from the LUISS Guido Carli University.

Any further funding of grants will be communicated in a timely manner.

The amount of each grant is determined by Art. 1, Comma 1, Letter a) of Law No.315 of 3rd August 1998 and subsequent modifications. In 2008 the amount of the grant was equal to Euro 13,638.47. In case of tied places, a financial needs evaluation will be carried out, according to DPCM of 30th April 1997 and subsequent modifications and integrations.

The grants will be paid out for the entire length of the course and the sums will have a daily increase of 50% for authorized and documented periods of stay abroad.



ART. 9 – OBLIGATIONS AND RIGHTS OF THE DOCTORATE STUDENTS

Enrolled students must attend the doctorate course and continually undertake study and research activities within the structures assigned to this activity, in accordance to the modality set out by the Academic Board.

At the end of each year the doctorate students are required to present the Academic Board with a detailed report on their activities and research work carried out. The Academic Board will keep the report and will evaluate the diligence and work demonstrated by the student and advise the Rector on whether the Doctorate of Research should be continued or, in the case of a negative evaluation, advise terminating the Doctorate of Research.

Doctorate students can be suspended and even excluded from the course for justified unanimous decision by the Academic Board.

In the case of pregnancy, serious illness (which must be documented) or military service the Academic Board can propose to confer the Doctorate at a later date from that which was originally established.

The interested Faculty Council can propose that the Academic Board assigns the Doctorate students limited teaching duties, as long as it does not compromise the development of their research activities.

ART. 10 – AWARDING THE DOCTORATE OF RESEARCH DEGREE

The title of Doctor of Research is awarded by the Rector of the LUISS Guido Carli University after the student has passed the final exam at the end of the course (which can be retaken once only).

The Admissions Commission for the final exam will be constituted and selected by Rector Decree, according to the General Regulations of the University adopted by the LUISS Guido Carli University.



ART. 11 – CLOSING STATEMENT

Everything that has not been mentioned in the present notice is set-out in Art. 4 of Law No. 210 of 3rd July 1998, Ministerial Decree of 30th April 1999 and the General Regulations of the LUISS Guido Carli University.

(Prof. Massimo EGIDI)



Appendix to the notice for admission to the Doctorate of Research

ADMISSION APPLICATION FORM

To the Magnifico Rettore of the LUISS Guido Carli University

Ufficio Dottorati di Ricerca

Ricerca e Didattica

LUISS Guido Carli University

Viale Romania,32

00197, Roma

Name and surname: _____

Place of birth: _____ Province/State: _____

Date of birth: _____ Tax Code: _____

City of residence: _____ Province/State: _____

Permanent address: _____ Post code: _____

Telephone: _____ Email address: _____

Mobile phone: _____

Preferred contact address for the outcome of the admission procedure:

City: _____ Province/State: _____

Address: _____ Post code: _____

Telephone: _____ Email address: _____

I REQUEST:

to be admitted to the Doctorate of Research in **LAW AND ECONOMICS**.

To this end I am aware that, according to Art. 38, Comma 3 of the DPR No. 445 of 28th December 2000 and subsequent modifications, that any false declarations, false acts or the use of false acts as in the cases foreseen in the abovementioned laws are punishable by criminal law and the special laws on these issues.

I DECLARE (under my own responsibility) ***THAT:***

a) I am a/an _____ citizen

b) I have a Master's degree or four year degree in _____ which was conferred on _____ (date) at the _____ (University)

with the following thesis title: _____



Supervisor: Prof. _____

ALTERNATIVELY:

c) I will have a Master's Degree or four year degree in _____
by _____ (date) from the _____ (University)
with the following thesis title: _____

Supervisor: Prof. _____

I agree to present the Degree certificate or self-declaration by 30th November 2008.

ALTERNATIVELY:

I have a degree in _____
from _____ (University)
which is *officially* recognized as being equivalent to the degree from the Italian
University: _____ with Rector Decree No. _____
on _____ (date);

d) I know the following foreign language(s) (specify): _____

e) I will attend the Doctorate course full-time according to the modality to be decided on by the
Academic Board

f) I have not been/have been criminally convicted (if the latter then please specify the convictions):

g) I am /am not employed by the Public Service

h) I have/not have benefited from another grant for a Doctorate of Research course (even if it was
for just one year)

i) I have read the notice for application

j) I will communicate any changes in my permanent or temporary address in a timely manner.

Date: _____

**Attachments:**

- Degree certificate listing the exams undertaken
- Certificate of exams undertaken to date (for undergraduates)
- Research project (1,500 words max.)
- Two letters of reference
- Any scientific publications
- Any other degrees/certificates
- CV